

**State of Rhode Island and Providence Plantations**

**Water Resources Board**

**Rhode Island Water Resources Board**

**100 North Main Street, 5th Floor**

**Providence, RI 02903**

**(401) 222-2217 fAX: (401) 222-4707**

**FINANCE COMMITTEE MEETING**

**TUESDAY, MARCH 13, 2007**

**11:00 AM**

**RI DEPARTMENT OF HEALTH - BECK CONFERENCE ROOM**

**3 Capitol Hill j Lower Level j Providence, Rhode Island 02908**

**AGENDA**

**1. CALL TO ORDER**

**2. APPROVAL OF MINUTES jX Finance Committee Meeting of February 13, 2007 (Enclosure 1 of Finance)**

**3. REPORTS**

**A. Chief Business Officer Report jX February 2007 (Enclosure 2 of Board)**

**B. Chief Financial Officer's Report jX February 2007 (Enclosure 2 of**

**Board Corporate)**

#### **4. ITEMS FOR ACTION**

##### **A. Payment Requests iV Board**

###### **1. Big River Management Area:**

**a) Vanasse HangenBrustlin, Inc. Invoice # 59942 iV Sampling Work Plan for Mixed Material Sampling at the former Amgen Parking Area - Requested Amount \$1,657.08; Recommended Payment \$1,657.08 iV Request for Payment Approval - (Enclosure 4 of Board)**

**b) RI Association of Insurance Agents, Inc. iV General Liability Insurance Premium iV Requested Payment: \$82,000.00; Recommended Payment: \$82,000.00. - Request for Approval (Enclosure 5 of Board)**

##### **B. Payment Requests iV Board Corporate**

###### **1. RI Public Drinking Water Protection Program - Phase III:**

**a) Stone Bridge Fire District Requisition # 10 iV Water Quality Improvement Project iV Installation of a Venturi Electronic Flow Transmitter iV Requested Amount \$7,493.42; Recommended**

**Payment \$7,477.94 iV Request for Payment Approval - (Enclosure 3 of Board Corporate)**

**b) City of Pawtucket Water Supply Board Requisition # 11 iV Water Quality Improvement Project iV Engineering Services for a Replacement Well - Requested Amount \$36,760.25; Recommended Payment \$36,760.25 iV Request for Payment Approval - (Enclosure 4 of Board Corporate)**

**c) City of Pawtucket Water Supply Board Requisition # 12 iV Water Quality Improvement Project iV Replacement of Deteriorated Water Mains - Requested Amount \$115,272.71; Recommended Payment \$115,272.71 iV Request for Payment Approval - (Enclosure 5 of Board Corporate)**

**d) City of Newport Water Department Requisition # 3 iV Watershed Protection Project iV Land Acquisition; Town of Portsmouth Plat 60, Lot 1; Acreage 5.5 Acres - Requested Amount \$25,000.00; Recommended Payment \$25,000.00 iV Request for Payment Approval iV (Enclosure 6 of Board Corporate)**

**e) City of Newport Water Department Requisition # 4 iV Water Quality Conservation Easement Project In The Gardner's Pond Watershed iV Town of Middletown Plat 131, portion of Lot 1; Acreage 4.11 Acres - Requested Amount \$50,000.00; Recommended Payment \$000,00.iV Request for Approval iV**

**(Enclosure 7 of Board Corporate)**

**f) Kingston Water District Requisition # 1 ÿ Watershed/Wellhead Protection Project ÿ Land Acquisition - Town of So. Kingstown, A.P. 22- 3, Lot 16; Acreage - 11.7 acres; Requested Amount \$51,100.00; Recommended Payment \$51,100.00 ÿ Request for Payment Approval - (Enclosure 8 of Board Corporate)**

**g) Quonset Development Corporation ÿ Watershed/Wellhead Protection Projects ÿ Conservation Easement Project in the Town of North Kingstown - Request for Extension Approval ÿ (Enclosure 9 of Board Corporate)**

**h) Quonset Development Corporation Requisition # 1 ÿ Watershed Protection Project ÿ Preparation of Water Supply System Management Plans - Requested Amount \$6,434.00; Recommend Payment/Deferred Payment \$6,434.00 - Request for Approval - (Enclosure 10 of Board Corporate)**

**i) United Water Rhode Island Requisition # 3 ÿ Water Quality Improvement Project ÿ Conservation Retro Fit Kits and Conservation Education Materials - Requested Amount \$7,043.00; Recommend Payment ÿ Request for Payment Approval - (Enclosure 11 of Board Corporate)**

## **2. Chief Financial Officer Assistance - Admin Expenses:**

**a) B & E Consulting, LLC, Invoice # 350 - Financial Consultant Transition Assistance - Requested Amount \$437.50; Recommended Payment: \$437.50. Request for Approval (Enclosure 12 of Board Corporate)**

### **C. Office Operating Expenses:**

**a) Konica Office Products for copier service agreement rendered through January 31, 2007. Requested payment from Water Resources Board: \$312.60; Recommended Payment: \$312.60; Requested payment from Water Resources Board Corporate: \$208.40; Recommended Payment: \$208.40. Invoice Total \$521.00 - Request for Approval (Enclosure 2 of Finance)**

**b) Konica Office Products for copier service agreement (Monthly Lease) rendered through February 28, 2007. Requested payment from Water Resources Board: \$211.20; Requested payment from Water Resources Board Corporate: \$140.80; Recommended Payment: \$352.00. Invoice Total \$352.00 - Request for Approval (Enclosure 3 of Finance)**

**c) Konica Office Products for copier service agreement (Usage/Overages) rendered through February 28, 2007. Requested payment from Water Resources Board: \$172.07; Recommended Payment: \$172.07; Requested payment from Water Resources Board Corporate: \$114.72; Recommended Payment: \$114.72. Invoice Total \$286.79 - Request for Approval (Enclosure 3 of Finance)**

## **5. ITEMS FOR DISCUSSION**

**A. RI Public Drinking Water Protection Program-Phase III Update (Enclosure 4 of Finance)**

## **6. OTHER BUSINESS**

## **7. ADJOURNMENT**

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**Date      Juan              Mariscal,              PE              General              Manager,  
Secretary-Treasurer**

**The meeting place is accessible to the handicapped in conformance with RIGL 42-46-2. Individuals requesting interpreter services for the hearing impaired must notify the Board office at tel. 222-2217/TDD 222-4707, at least 72 hours in advance of the meeting date. If requested, tapes of the meeting will be made available.**

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